

**LINCOLNSHIRE POLICE
JOB DESCRIPTION**

JOB TITLE: Protecting Vulnerable Persons (PVP) Investigator.

RANK:	Detective Constable Or T/DC
DEPARTMENT:	Protecting Vulnerable Persons Hub (PVP)
ACCOUNTABLE TO:	Detective Sergeant PVP
STAFF MANAGED:	None
LOCATION/WORK BASE:	Lincoln, Grantham, Boston or Skegness

JOB PURPOSE AND SCOPE

To undertake the investigation of serious and complex crimes that fall under the PVP remit listed with in the PVP protocol document.

To be an integral part of the PVP operational resource strength and as such to undertake other aspects of work related to the PVP, providing a customer focused service to the public.

Working with courage, openness, fairness, and inclusivity to ensure the delivery of an effective and professional service, modelling the values and behaviours set out by the Chief Constable, NPCC, and College of Policing.

Demonstrate the force values at all time. All staff involved in carrying out functions in this role will do so in accordance with the principles of the Code of Ethics. The aim of the Code of Ethics is to support each member of the policing profession to deliver the highest professional standards in their service to the public.

CORE WORK AREAS

1. To respond effectively to all child and adult abuse referrals received in accordance with the PVP Terms of Reference, LSCP and LSAP joint working arrangements and in consideration of Force policy, APP and NPCC guidance.
2. To respond effectively to all reports of Rape and Serious Sexual offences received in accordance with the PVP Terms of Reference, with further consideration of Force policy, Op SOTERIA and NPCC guidance.
3. To respond effectively to all reports of Child Exploitation and Child Sexual Exploitation received in accordance with the PVP Terms of Reference and national definition, with further consideration of Force policy and NPCC guidance.
4. To conduct or co-ordinate all aspects of the investigation process, ensuring the highest quality of service to all stakeholders.
5. To effectively apply investigation procedures to ensure timely response to and conclusion of all enquiries.
6. To understand and apply relevant risk assessment processes to support the determination of response and effective resource prioritisation.

7. To respond positively to operational requirements in relation to all aspects of PVP, and as required and directed by PVP Managers.
8. To cultivate and maintain good relations between internal departments, external stakeholders and the community.
9. To be fully conversant and competent with relevant legislation, practice agreements and investigation procedures.

OTHER DUTIES:

The post holder will be required to carry out such other duties as may be determined from time to time within the general scope of the post and department. Duties and responsibilities outside the general scope of the post will only be required with the further consent of the post holder.

Duties within the PVP hubs will require officer to work within a defined shift pattern.

Applications for flexible working will be accepted and assessed under the forces flexible working policy.

EQUALITY AND DIVERSITY:

The post holder is required to carry out their duties in a way that supports the Force Diversity Policy. They will promote equality of opportunity to the people of Lincolnshire and treat all individuals with dignity and respect. The post holder is required to understand and demonstrate the expected values and behaviours set out in the Force Values Statement.

HEALTH AND SAFETY:

The post holder will take all reasonable care of themselves and of others who may be affected by their acts or omissions.

All actions must be conducted in accordance with the forces Health and Safety policy.

SAFEGUARDING CHILDREN AND VULNERABLE ADULTS:

Lincolnshire Police has a duty to promote the welfare of, and safeguard of children and vulnerable adults. The post holder is required to comply with Force Policy and Standard Operating Procedures in respect of safeguarding children and vulnerable adults.

Job description written by: DCI – PVP

Date: April 2024

PERSON SPECIFICATION

Post Title: PVP Investigator	Post Number:
Section: Crime PVP	Grade: Detective Constable or T/DC

This form sets the standard for the person needed for this job, and also will be the basis for shortlisting and for the questions to be asked at interview. The requirements are job-related and described using appropriate words and marked E (Essential) or D (Desirable) as appropriate. There will not necessarily be an entry in every box.

	Requirements	Essential (E) or Desirable (D)	Measurement (see below)
Qualifications	Substantive Constable - Successfully completed probationary period	E	A
	Successfully completed ICIDP scheme achieving PIP Level 2 Accreditation.	E	A
	Successfully completed Child Protection Training / Joint Investigation Training / Multi Agency LSCB Training	D	A
	ABE Interview Trained	D	A
Experience	Demonstrate experience of conducting investigations.	E	A/I
	Demonstrates experience of managing a high and often reactive workload	E	A/I
	Experience of, and the ability to, develop effective working relationships with multi partner agencies.	D	I
Skills	Able to demonstrate the values and behaviours outlined in the Code of Ethics	E	A/I
	Demonstrates lateral vision and a logical process for solving problems	E	A/I

	Requirements	Essential (E) or Desirable (D)	Measurement (see below)
	Demonstrates the ability to make critical operational judgements following risk assessments.	E	I
	Competent use of IT – including Microsoft Office packages	E	A
	Demonstrates the ability to review and present information with accuracy and clear attention to detail	E	A
Knowledge	Demonstrates knowledge of Working Together to Safeguard Children 2023 including supplementary guidance relating to sexual exploitation.	D	I
	Demonstrates a knowledge and understanding of the Lincolnshire Police PVP Protocol.	D	A
	Knowledge of information sharing principles / protocols, data protection and Management of Police Information (MOPI)	E	I
	Demonstrates knowledge in the use of Police computer systems including NICHE, COMPACT, GENIE, PNC, PND	E	A
Motivation/ Commitment	Self-motivated and focused on achieving high levels of performance working as an ambassador for the Lincolnshire Police PVP Team.	E	I
	Demonstrates commitment in making a difference taking responsibility for own actions	E	I
	Able to demonstrate evidence of working on own initiative and unsupervised at times	E	I
	Shows resilience even in difficult situations	E	I

<u>Measurement</u>	A. From application form	T. By test after shortlisting	I. Probing at interview	P. Presentation
	R. References		O. Other (please specify)	