

Lincolnshire Police

Policy Document



Vehicle Recovery Scheme PD 232

Policy document information

Reference number:	PD 232
Policy sponsor:	ACC
Policy owner:	Support Services
Author:	Business Support Manager – Janet Allenby
Publication date:	November 2025
Review date:	November 2027

Version history

Version	Date	Reason for issue
2	October 2019	Biennial Review
3	October 2021	Biennial Review
4	October 2023	Biennial Review
5	February 2025	Amendments to Appendix A Statutory fees
6	November 2025	Biennial Review and amendments to Appendix A E-scooters section

Code of Ethics

All staff involved in carrying out functions under this policy and associated procedures and appendices will do so in accordance with the principles of the Code of Ethics. The aim of the Code of Ethics is to support each member of the policing profession to deliver the highest professional standards in their service to the public.

Legislative compliance

This document has been drafted to comply with the principles of the Human Rights Act. Proportionality has been identified as the key to Human Rights compliance, this means striking a fair balance between the rights of the staff and those of the rest of the community. There must be a reasonable relationship between the aim to be achieved and the means used.

Equality and Diversity issues have also been considered to ensure compliance with the Equality Act 2010 and meet our legal obligation in relation to the equality duty. In addition, Data Protection, Freedom of Information and Health and Safety Issues have been considered. Adherence to this policy or procedure will therefore ensure compliance with all relevant legislation and internal policies.

Other legislation/law which this policy has been drafted to comply with:

- [Human Rights Act 1998 \(in particular A.14 – Prohibition of discrimination\)](#)
- [Equality Act 2010](#)
- [Crime and Disorder Act 1998](#)
- [H&S legislation](#)
- [Data Protection Act 2018](#)
- [Freedom Of Information Act 2000](#)

Security classification

Policy to be published on Intranet: Yes

Policy to be published on Force Website: Yes (without appendix)

Authorised Professional Practice (APP)

This Policy has been checked against APP. Lincolnshire Police has adopted the APP provisions, with supplementary information contained herein, which reflects local practice and the needs of the communities served by Lincolnshire Police.

Those provisions are shown in the links below and can be accessed via the home page of the APP website:

[Disrupting criminality](#)

1. Policy aims (Purpose)

- 1.1. The purpose of the policy is to ensure that Lincolnshire Police meets its legal obligation when dealing with the recovery / seizure / release of vehicles.
- 1.2. This policy aims to set out the basic level of service which the public can expect in relation to the recovery and retention of vehicles.
- 1.3. To assist the public, police officers and police staff to understand police powers relating to recovery, storage, retention and disposal.

2. Policy statement (Key information)

- 2.1. Lincolnshire Police has appointed FMG Support Limited (FMG) to manage the recovery of vehicles on behalf of Lincolnshire Police.
- 2.2. In order for the scheme to operate effectively, it is essential that vehicles are not recovered without good reason and if recovered that they are released as soon as it is practical to do so.
- 2.3. The main functions of the VRS team is to manage the relationship between Lincolnshire Police and FMG and administration of the Vehicle Recovery scheme to ensure the proper and timely release of vehicles to the person(s) having title to that vehicle and members of the public are charged the correct statutory fees.

3. Other related documents and appendices

- 3.1. Appendices.
 - Appendix A - Vehicle Recovery Scheme procedural details

4. Monitoring and review

- 4.1 The Business Support Manager will review every two years. However if any legislation or the managing agent was to change any changes will be updated as and when required.

5. Who to contact about this policy

- 5.1. This policy is owned by the Business Support Manager. Any enquires about this policy should be directed to Janet Allenby on either 07867 646422, or janet.allenby@lincs.police.uk.